

Safety Arrangements:



Restrictions on the Type or Size of Vehicle the site can safely handle

There are no restrictions on size or type of vehicle.

Site Access

If you are in a HGV or LGV you must enter the site via Altham Lane, you must park in the Counters Loading Bay as indicated on map A.

Should you require assistance loading and require our personnel to board your vehicle you must correctly position the vehicle, turn the engine off and use your handbrake. Once the vehicle is safely in position you will be requested to release your keys to a member of our Warehouse Management Team, who will safely store these for you until the vehicle has been safely loaded.

Should you wish to leave your vehicle to use the welfare facilities i.e. use the toilets or go to the canteen for a drink, you must state your request to a member of our Warehouse Management Team.

Reversing

All Vehicles must reverse with a Banksman.

Accidents

All accidents and injury, however slight, which occur whilst on our company premises, must be reported to a member of our Warehouse Management Team before leaving site.

Full details must be given as to how the injury happened, together with its nature and extent. These must also be recorded on an accident form, which will be completed by a First Aider.

All accidents and near misses must be reported.

Fire

Upon hearing the alarm everyone must evacuate the building, customers/visitors should report to Fire Point 1, located in the car park adjacent to the reception. Contractors may report to either Fire point 1 or Fire point 2 (as directed by the Head of Buildings and Maintenance).

The Fire warden appointed will then confirm your attendance at the fire point and the Chief Fire Warden (Graham Firth) will confirm when it is safe to return to the building.

